As part of the Nominating committee bylaw recommendations for the 2022 ICSA Winter Meeting, we also are suggesting the following change to the make up of the committee. We believe that there should be a graduate co-chair and an undergraduate co-chair. The roles and responsibilities for those positions are the following:

## Graduate Co-Chair

- Call meetings
- Designates which committees need nominations
- Ensure committee is on pace to complete work by AGM
- Serves on the committee for a 4 year term

## Undergraduate Co-Chair

- Sends out notification to board that nominating committee is soliciting nominations
- Sends out notification to nominees regarding their nomination
- Submits final report and slate to the board