



Inter-Collegiate Sailing Association of North America, Inc.

Semi-Annual Meeting

Saturday, January 11, 2014 0930

Peaks Hotel, Park City, UT

MINUTES

- I) Christopher Stessing called the meeting to order at 0939 turned the meeting over the President Brindley.
- II) Secretary Richards called the roll, the 13 members of the board listed below were present and a quorum was established. Numerous other interested parties were also present as various points of the meeting. Their names are listed below the members of the board for the records.
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|-----------------------|---------------------------|
| President: | Mitch Brindley |
| Vice President: | Christopher Stessing |
| Secretary: | Danielle Richards |
| Treasurer: | Sherri Campbell |
| MAISA Graduate: | Michael Callahan |
| MCSA Graduate: | Nicole Coleman (by Proxy) |
| NEISA Graduate: | Brian Swingly (by Proxy) |
| NEISA Undergraduate: | Alex Rudkin |
| NWICSA Graduate: | Kyle Eaton |
| NWICSA Undergraduate: | Ryan Fritsen |
| PCCSC Undergraduate: | Max Hutcheson (by Proxy) |
| SAISA Graduate: | Mitchell Hall |
| SAISA Undergraduate: | Bobby Savoie (by Proxy) |
- Janel Zarkowsky (GTN), Alden Reid (BC), John Storck, III (DART), Greg Wilkinson (BC), Frank Pizzo (BOW), Zack Marks (ECK), Tim King (USF), Allison Jolly (USF), Ward Cromwell (COC), Maxwell Plarr (CNU), Cara Vavolotis (ODU), Chris Klevan (CGA), Kevin Reali (ECK), Skip Whyte (URI), John Vandemoer (Stanford), Zack Leonard (YALE), John Mollicone (BR), John Ingalls (SR), Clinton Hayes (STAN), Matt Lindblad (MIT), Ian Burman (NA), Brad Schaupeter (UCSB)
- III) Secretary Richards called for additions to the agenda from the floor. None were submitted.
- IV) President's Report – Mitch Brindley welcomed the group to Park City and thanked everyone who participated in the Coaches Colloquium for their time, thoughts and ideas to improve college sailing. Several of our sponsors met with us during the week, LaserPerformance and Gill North America both sponsored dinners during the week. He noted that he had met with representatives from the Nautical Channel to find a way to get college sailing content on their platform. We need an intern or volunteer to coordinate the media coming it and provide a way to share it with media outlets. Mitch has been communicating with US Sailing and continues to work with a variety of committees within the organization. He will be attending the US Sailing Leadership Conference in San Diego in February.

- V) Treasurer's Report – Sherri Campbell noted that her report is as of December 26th, year end investment information has not arrived yet. Things are going well, there is a timing issue with sponsorship payments which has reduced our immediate cash flow. 2013 was the first year of the new interconference regatta billing which has increased our income. Expenses are a moving target with techscore, new team grants and championship grants. The BUSA tour expenses were primarily responsible for the loss on the 2013 actuals. The investment account wasn't set up until September causing ICSA to lose on investment account gains for 2013.

The 2014 budget is still in flex until the championship committee delivers its report on the new entry fee proposal for nationals. Our webmaster has made changes to the site allowing us to collect registration fees for this meeting and the championships in-house via PayPal. Some other unknowns are techscore expenses and the video/social media. Some upcoming expenses that we need to be aware of and do some planning for are an upgrade to the website, the trophies at the Hall of Fame and incorporating the long discussed media component to that display. Sherri reminded the group that at any time if a committee is discussing a project that has a financial element to it she needs to be made aware so funding sources can be identified. ***M/S/C to accept the Treasurers Report as submitting including the proposed 2014 Budget.***

- VI) Secretary's Report - Danielle Richards reminded the board members of the February 15th deadline for submitting Conference Membership Reports and asked for their assistance in ensuring they were submitted on time. techscore can provide the majority of the data provided the regattas are finalized. The meeting documents page will be upgraded this spring to include more current information.

VII) Standing Committee Reports

- A) Afterguard Committee – No written report was submitted. Danielle informed the Board that the committee has been given a section of the website and access to update it with current Afterguard/Alumni information. The 2014 Nationals hosts were reminded to submit their Afterguard Regatta plans to Gail.
- B) All Academic Sailing Team Selection Committee – Matt Lindblad reported that the deadlines were moved to be the same as the Hall of Fame (April 15). This resulted in more applicants. The committee also removed the school quote on nominations. The committee was very active and engaged this past year and had many productive discussions. There is continued discussion on how to rate crews given the different disciplines. Matt thanked the All American Committee for their assistance with sorting the sailing records.
- C) All-American Selection Committee – John Vandemoer presented on behalf of Chairman Adam Werblow. The committee is getting better and better at using Techscore to generate reports ahead of time and allow the committee members to narrow down the field before they arrive at the championships. Committee is anxious to hear the board's decision about the banquets and naming the All-American Team.

Mike Callahan asked the All-American Committee if they could explain how they decide crews. He presented the records of three un-named sailors who were leaders on their team but two were

more active crews and did not receive the award while the third who was a part time crew did. The committee members who were present noted that there were many factors taken into consideration and without having names/schools it was hard to answer in detail. Greg Wilkinson asked that the committee stop asking coaches to rank their crews.

Mitch Brindley brought up the need to review the banquets and announcement of the All-American team. With the change in format of the championships to incorporate the semifinals into the championship week hosting a banquet is a difficult undertaking. There has been discussion of doing an awards announcement show after the championships. Kyle asked what implications this would have with our sponsor agreements and fulfillment requirements. Greg stressed that if we get rid of the banquet that we need to make sure the championship awards are not a "junior sailing" awards ceremony where the hosts thanks everyone. It needs to be just the presentation of the trophies to the teams. The show needs to have a very professional feel. It will be a cost item that ICSA needs to absorb and this will be factored into the new national championship fees.

Considerable discussion ensued as to what the championships will look like without the banquets. Concern was brought up about the feel of the event without it. John Mollicone asked if the host can hold a banquet without the All American component if they want to. Greg reminded the group that the entry fee was changing and there likely would not be funds for a banquet and teams will not want to pay extra for banquet tickets. Alden noted that many other sports have a welcoming reception.

Mitch Brindley moved that the ICSA eliminates the College Sailing Award Banquet following the Coed Nationals. Danielle Richards seconded. After discussion the motion was withdrawn.

Michael Callahan moved that the ICSA removes the announcements and presentation of the All-American Sailing Team from the National Championship Award Ceremonies and moves it to a suitable time after the Championship as determined by the All American Sailing Team Committee. Danielle Richards seconded. There was no discussion. The motion passed.

Mitch Hall moved that the ICSA award the championship trophies immediately at the conclusion of all national championships, pending protests. The Fowle Trophy shall be awarded at the conclusion of the last championship. Mitch Brindley seconded. There was no discussion. The motion passed.

Brian Swingly moved that the ICSA shall award a higher qualify keeper trophy to the first place school at each championship. Brian offered to assist in identifying such trophy. The motion passed.

Sherri Campbell moved that the event host is responsible for all aspects of any banquet hosting at the championship, including but not limited to collecting reservations and fee outside of the championship registration. All banquet fees still need to be approved by the ICSA per the Championship Conditions. There was no discussion. The motion passed.

- A) Appeals – No report.

The board took a 10 minute recess and reconvened with all members previously accounted for present.

- B) Championship Committee (Wilkinson/Richards)

- 1) Final Update

- a) 2014 Spring Championships (MAISA, Navy & St. Mary's) – Ian provided an update on the event. AGM is scheduled for May 26 with the other events to follow. Still awaiting final approval from Navy to use the sponsor sails. The drop dead date for making the decision is January 30. If approval is not granted the event will move to St. Mary's. Most likely the race area at SMC will be at Horseshoe bend to make rotations easier. SMC has set up a site with a travel arrangement to assist teams in making hotel reservations. This will insure that teams can find the appropriate housing for their group.

- 2) Preliminary Plans

- a) 2014 Singlehanded Nationals (NWICSA) – Kyle Eaton provided an update. Scott Wilson is the regatta chair. The event will be out of Bellingham Bay. Bellingham has a regional airport with some direct flights via Alaska Air. Seattle airport is about 2 hours away. Bellingham Yacht Club will be the host venue. There is a park nearby for spectating. The plan is to put coaches on the water for the event. Weather will be cold. They anticipate having a warm snack each day upon returning to the club instead of an event dinner. Ben Glass will likely be PRO and they will solicit judges from the North West.
 - b) 2014 Match Race Nationals (MAISA, Seawanhaka Corinthian YC) – Michael Callahan reported on the status of the event planning. It will be at Seawanhaka Corinthian Yacht Club with support from Oakcliff. The PRO (sue Miller) and Chief Umpire (Bruce Cook) are confirmed and the Umpire Team is being assembled. November 14-16. They have a fleet of 12 evenly matched sonars.
 - c) 2015 Spring Championships – John Mollicone reported that they have already started the monthly meetings with New York Yacht Club regarding the event. It will be very similar to the 2008 nationals sailed at the same venue. The Annual General Meeting is scheduled for May 24th with the Afterguard Championship. The meeting will be at NYYC and the regatta at Salve's sailing facility. Brown will have new fleet of 420's and Salve will have a new fleet of FJ's. John Mollicone will be PRO, Brad Dellenbaugh will be course manager, and John Ingalls will be in the finish boat for Coed and Women's. Chips Johns is likely PRO for team race. Arrangements are being made for spectator boats. One logistical issue is Brown boats will be at NYYC and Salve boats will launch out of Sail Newport.

- d) 2015 Singlehanded Nationals (MAISA) – Michael Callahan announced that there was no proposal at this time.
 - e) 2015 Match Race Nationals – Salve Regina submitted a proposal to host the event in Ynglings (with hiking straps) at Sail Newport. Sue Miller is committed to be PRO. They will do their best to make coach boats available and arrange for housing in the dorms. The proposed date is earlier than usual and this provides a conflict for teams in PCCSC and NWICSA. Greg asked what would be the earliest it could be held. Danielle and John V. responded that the earliest the PCCSC could accommodate is weekend 10. Request made and approved to swap it with the singlehanded nationals so it is the earlier weekend. Concern over only 8 boats and the availability to fit in the proscribed format. Boats have hiking straps. **Brian Swingly moved to approved the host venue and require the championship committee to work with Salve on the details. Motion was seconded and approved.**
- 3) Committee Report
- a) Team Race Nationals Format – Greg Wilkinson presented the intent of the new conditions so the board could approve and allow the committee to write the draft to capture the intent for approval via email/conference call at a later time. The event is 16 teams and will start with a full round robin (120 races). To make this happen the event will use up to 36 of the boats (even split if the boats are different) and require a modification to how umpires usually operate. Races will be rolling (start box will go on and not turn off until the event is done for the day). The regatta format will be (in order of preference): 16-8-4, 16-8, 16-4, and 16, 8/8-4, 8/8-2. If it is not possible to get round of 16 in at all we would go to two seeded groups of 8 and then final rounds dictated by the ICSA Rep and OA. There was concern about the new format adding more umpires, which is not a possibility. Committee has been working with Rob Overton to make sure the umpires are prepared to only have 1 or 2 umpire boats per race and work with the constraints created by the format. There is discussion about using zone umpiring for the event. This is common at other non-collegiate team race events. The Graham Hall this spring is willing to test the format and zone umpiring if the board approves this concept. **Mitch Brindley moved to approve the concept and direct the Championship Committee to write the conditions to reflect this proposal. Motion was seconded and approved.**
 - b) The Championship Committee recommends that the Singlehanded Nationals moves to 2 days of racing with a Friday check in/competitors meeting and racing Saturday and Sunday. This eliminates one missed day of school. This was followed by a lengthy discussion about target time for the races and the number of races. Concerns were addressed over doing too many long races in the weekend, why the races at nationals were longer than the races at the other laser events and does ICSA want the nationals to look more like a college event or a World Cup event. **Mitch Brindley moved to change the Singlehanded Nationals**

to a 3 day event with arrival/rigging/competitors meeting on Friday, racing Saturday and Sunday. The races shall have a 25 minute target time and there shall be no more than 12 races scheduled. The Motion was seconded and approved.

- c) The Championship Committee recommended that there be no change of the Collegiate Dinghy Class Rules for 2014 and 2015 regarding the use of shroud adjustors, especially as they apply at nationals. They would like to evaluate their use at a small number of events for the Fall of 2014 and reevaluate at the 2015 Winter Meeting. The committee would like to collect data on how often rigs were adjusted, performance, safety, wear and tear on boats, and breakdowns. The committee is aware that other schools will have boats with shroud adjustors and may want to use them. There has been confusion as to previous instances of permission being granted and how that should happen. The committee stressed their opinion that only the four events recommended by the committee use the adjustment capability. Discussion ensued over when, how and who can use shroud adjustors at their events. **Mitch Brindley moved to approve the recommendations of the Championship Committee to only allow the use of shroud adjustors at Navy Fall, Navy Women's, Yale Women's Harry Anderson only for Fall 2014. Motion was seconded and passed.**

The board adjourned for lunch at 12:20 and reconvened 1:00

- d) The Championship Committee presented the proposal to remove 5 team minimum to maintain all nationals berths and to remove the conference berth maximum. This was introduced at the 2013 AGM. **Mitch Brindley moved to approve, the motion was seconded and passed.**
- e) Greg Wilkinson presented a proposal from the Championship Committee to adjust the National Championship entry fees to address the new format with Coed Semifinals included. He then noted that the approved changes from earlier in the meeting to eliminate the banquets has significant budget implications and asked that the Championship Committee be allowed to go back and work on the fees. There was concern over raising the entry fee especially if half the teams were only going to sail 2 days of a 4 day event. It was pointed out that the current entry fees rarely cover the expense of the actual event and with the increase in days and hosting requirements the fee was going to have to increase within the next 2 years anyway. **Mitch Brindley moved to ask the Championship Committee to start with \$475 for the two fleet race events and work with the next two hosts to see if that is a feasible number. Motion was seconded and approved.**
- f) The committee recommend that the Fowle Trophy Conditions be corrected to accommodate the new format. **Danielle Richards moved to treat the coed**

semifinals/nationals the same as the women's semifinals/nationals. The final conditions would be submitted with the other revised conditions for approval at a later date. Motion was seconded and approved.

- g) The Board directed the Championship Committee to work with the next hosts on budgets and requirements for conforming to the new plan as outlined by the Board.
- C) Communications and Website – Danielle Richards provided an update on the website. She indicated that the current website is continually being worked on. The current project is to fill in the archive information, specifically the Board Meeting Minutes and the Hall of Fame details. The new mailing lists are up and running, no one should be using the old ones anymore. All Conference Commissioners have been made admins of the ICSA Facebook page and are encouraged to post relevant articles there.
- D) Matt Lindblad provided an update on Techscore. Dayan has been working closely with Greg, Mitch, Matt and Danielle to implement the new features for team racing. Hosts will need to be flexible and ask questions instead of stumbling through it. It is the most visited page on collegesailing.org's server and can do anything we want it to do but the board wants to remind everyone to be cognizant of the costs associated with those ideas.
- E) Eligibility Committee Chair George Griswold was not present but submitted a written report. Michael Callahan asked the board to consider the granting semesters of eligibility for medical reasons. Currently the rules that the Eligibility Committee operates under do not allow that. Mitch recommended that MAISA come back with a specific proposal.
- F) Hall of Fame Committee Chair Gail Turluck was not in attendance but Danielle Richards reminded the members of the nomination requirements and deadline. John Mollicone asked when the awards would be presented and Mitch Brindley responded that they have always been awarded at a time suitable for the recipient.
- G) Interconference Regattas Committee Chair Danielle Richards provided a summary of the changes made for 2014 and the late timeline that they occurred. She reminded the group of the importance of receiving changes on time as it directly affects conference's scheduling. The deadline for submission of changes for 2015 is May 1st.
- H) Procedural Rules Committee member Kyle Eaton presented an update on the committee's work. He addressed some proposals brought forth by MAISA.
- 1) ***Michael Callahan proposed that ICSA remove the line "before the end of the regatta the college team representative shall print legibility his or her name and shall sign the record of participation form" from 15.a. as well as to remove the word "or sign" from 15.b.1.*** Considerable discussion occurred as to what this really meant. Currently the penalty is there to force the teams to provide their roster at events. Concern was raised

over techscore being ready/able to handle a paperless system. **Motion was seconded and approved.**

- 2) **Michael Callahan moved that beginning with students entering fall 2014 all students shall have five years to complete four years. A year shall consist of a consecutive fall and spring. Motion was seconded and approved.**
- 3) Committee was asked that if a team brings an unregistered sailor that the penalty be DSQ from all races without affecting any other teams in the event. In the course of writing the rule it was discovered that the penalty was less if you just left your RP form blank than if you entered an unregistered sailor. The committee recommends that PR 15 be changed so that a team that competing in a regatta with an unregistered sailor be scored according to PR 33 A for fleet racing and PR 33 B for team racing and match racing. **Mitch Brindley moved to accept the recommendation. Motion was seconded and approved.**
- 4) Committee was asked that if a team brings an ineligible sailor to a regatta that the school should be disqualified from the regatta (all sailors, all divisions) without affecting other schools. The committee recommends changing PR 15c to disqualify a team sailing an ineligible sailor from all races. Those races shall not be rescored (no other team's scores shall change). **Mitch Brindley moved to accept the recommendation. Motion was seconded and approved.**
- 5) Committee was asked to clarify how exactly a student uses a season of eligibility. They recommend that it be defined as a sailor sailing a single race in any scheduled regatta. **Mitch Brindley moved to accept the recommendation with the following changes: "a single race in any ICSA regatta". Motion was seconded and approved.**
- 6) The adoption of techscore has brought to light the differences in ways hosts and teams handle no shows at regattas. The question was whether to leave the no show team in the rotation and have them count in any penalty points that other attending teams may accrue. The committee recommends adding PR 23b "No Show" a college that fails to attend a regatta for which is was scheduled shall not be included in the number of boats that constitutes a series in the application of RRS A4.2 The team shall not be included in the results whenever possible.
- 7) Greg Wilkinson asked that the rules committee clean up the protest/hailing for umpire procedure in the procedural rules. We had to add in a step at the 2013 Nationals and he asked if we want to continue adding that in to the SI's or correct the rules. Kyle stated that he would take it back to the committee.

II) Conference reports

- A) MAISA presented by Commissioner Callahan. That the conference is doing fine both on the water and off. They added two new schools, did their draft live for the first time and some new schools are buying fleets of boats.
- B) NEISA presented by Brian Swingly. NEISA has added some new schools as well. Tufts has a new boathouse, Bowdoin and Salve have moved venues and Brown is hoping to have a new facility. Several schools have added second fleets.
- C) SAISA presented by Mitchell Hall. The conference has organized a couple of women's clinics this fall resulting in 5 new women's teams. They have two schools hosting qualifiers for the first time, Jacksonville and UNC Wilmington. Jacksonville is preparing to break ground on a new facility. Many thanks to USF and Eckerd for hosting Nationals last year.
- D) NWICSA presented by Ryan Fritsen. The conference reports no new teams but increased strength in leadership which they hope will trickle down. They are working with schools to emphasize on their strengths as regatta hosts instead of rotating venues for the purpose of rotating. Relatively new team Oregon State went to their first nationals this fall as the NWICSA representative to the Match Race Nationals.
- E) PCCSC presented by Max Hutcheson. The PCCSC has stayed steady with 18 active teams and hopes to add 2 or 3 more. More coaching in the conference has helped bring up the level of the conference as a whole. Teams are growing in size and strength. The Coed Conference Championship will be hosted in Hawaii this spring.
- F) MCSA presented by Nicole Coleman. The MCSA is suffering from the heavy winter and there are concerns about venues thawing in time for qualifier. Minnesota just purchased 12 new boats and they will be hosting the team race qualifiers. The conference is very happy with their new website which is a vast improvement over their old one.

III) Old Business

- A) Conference website, Danielle Richards presented a proposal for new conference sites. It will be on a different platform than the current ICSA site. It will be similar to the ISSA where each site will be the same so it is easy to find the information in different conferences. At this time PCCSC and NEISA have committed, ICSA has agreed to share costs. Interested conferences need to contact Danielle ASAP.
- B) Brian Swingly presented on behalf of the Ad-hoc Concussion Committee. NEISA voted unanimously to bring the proposal to ICSA for action. There are three bullet points, 1) mandate annual education for all coaches; 2) require implementation of extended mast height for east coast FJ's; and 3) encourage the adoption of lighter booms. Kyle Eaton asked if ICSA had legal counsel to advise the association on our exposure if we started mandating any form of safety measure. Sherri Campbell mentioned that ISSA is having the exact same discussion and they are concerned/hesitant about liability once they mandate anything. They are working with an attorney to develop the best course of action. She suggested that the two organizations work

together on these issues. ISSA is planning to post a more prominent link to their safety handbook and a link to the CDC Head's Up Course with a suggestion that all teams review both. Mitch Brindley noted that he has asked the US Sailing Sports Medicine Committee for their help. The SMC is excited about the possibility of working with ICSA on studying the issue. They are awaiting funding from a grant committee before they can start the project. Considerable discussion ensued over the pros and cons of raising the mast heights on the east coast style FJ's. There was concern about the effect of the raised boom heights with injuries on the dock/launching areas. It was suggested that the same effect might be achieved by adjusting the rake limitations on the boats by moving the mast butt and limiting the forestay length. A few members questioned why this was not a problem on the 420's. The group voiced the need for more data before anything could be mandated. There was no action taken on implementing lighter weight booms until more data is available as to their effectiveness. It was pointed out that a lighter boom may have the potential to swing faster and actually cause more damage. Mitch will follow up with the Sport Medicine Committee and relay ICSA's desire to work with them on reducing head injuries in college sailing. **Brian Swingly moved that ICSA buy 12 of the kits or reimburse 6 schools for 2 kits each, and test them at 6 venues in 2014 to collect data as to their effectiveness. Charleston, ODU, Stanford, USF, RWU volunteered to install the kits, a school in MCSA will be sought out as the 6th team. Motion was seconded and approved.**

IV) New Business

- A) Ann Campbell sent an email reminding the board that many of the trophies in the Hall of Fame need extension or a new way to record winners. Ian will work with the Academy to find the best course of action and present his findings at the AGM.
- B) MAISA proposes to have ICSA look into allowing schools to run rotations where teams stay in the same boat for 3 or more races at a time. This is currently not allowed by the rules, however given the current equality of fleets it may make sense as a full rotation is no longer necessary. **Motion was withdrawn.**
- C) Brian Swingly presented the two proposals from the NEISA Competition Committee. He moved to have a 10 race limit for fleet races and a 6pm cutoff time on Saturday for fleet races. Considerable discussion started over the need to have cutoffs, how long the day should be, and the adverse effect this has on conferences with late report times. The motion was withdrawn. **Brian Swingly moved to have a 10 race per division per day limit. The motion was seconded and approved. Brian Swingly then moved to have a 6pm cutoff time for fleet racing interconference regattas on Saturday. The motion was seconded and failed.**

V) Mitch Brindley named Mike Callahan, Kyle Eaton, Brian Swingly, Kevin Reali and the current Vice President.

VI) The meeting was adjourned at 4:49. The AGM is schedule to be in Annapolis, Maryland, Monday May 26, 2014.

Meal breaks and daily breaks will be scheduled as appropriate.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'D. Richards', is positioned above the printed name.

Danielle M. Richards
ICSA Graduate Secretary